



This is the basic ECTS Information Package of the ESEPF.

You can find any information related to institutional information about the ESEPF, available courses, evaluation procedures, application to the Erasmus+ mobility programme and formalities to get into Portugal.

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Institutional Information

NAME, ADDRESS AND OTHER FORMS OF CONTACT

Escola Superior de Educação de Paula Frassinetti (ESEPF)

Rua Gil Vicente, 138-142 4000-255 Porto - Portugal

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BRIEF DESCRIPTION OF THE ESEPF

Formed in October 22, 1963, Higher School of Education of Paula Frassinetti (ESEPF) has already trained thousands of education professionals (teachers, social educators, and other educational agents) through bachelor, masters, post-graduate and ongoing training. The institution is known for its quality teachers that add human proximity to academic excellence. As a higher education institution, it favors the pedagogic practices in professional context and it has protocols with more than eighty (80) institutions (Schools, IPSS, Municipalities and others) in the Greater Porto area. In its activity, it implicates teachers and students in projects and international networks of scientific investigation and socio-educational intervention.

The international level is a constitutive part of the ESEPF's dimension, for it integrates the educational network of the Congregation of the Sisters of Saint Dorothy, which runs educational centers in Europe, Africa and North and South America, with more than 4 500 teachers and almost 7 000 collaborators for around 48 000 students. Besides the ESEPF, two other higher education institutions are also part of this educational network, both operating in Brazil - the Frassinetti Faculty of Recife and the Saint Dorothy Philosophy Faculty, in Nova Friburgo.



Academic Calendar

Academic calendar established in the last academic year (see in our web page: [2024-2025](#)) - as reference:

- Beginning of 1st Semester: September 16th 2024
- Regular Exam Period (1st Semester): January 27th to 31st 2025
- Reassessment Exam Period (1st Semester): February 10th to 15th 2025
- Beginning of 2nd Semester: February 10th 2025
- Regular Exam Period (2nd Semester): June 25th to 30th 2025
- Reassessment Exam Period (2nd Semester): July 7th to 12th 2025
- Christmas Holidays: December 16th to 31st 2024
- Saint Paula's Celebration: March 11th 2025
- Easter Holidays: April 14th to 21st 2025
- Queima das Fitas: May 6th to 7th 2025



Courses (offered in the scope of the mobility 2025-20265)

UNDERGRADUATE DEGREE ON PRIMARY EDUCATION

(Level 6 EQF -European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Licenciatura em Educação Básica (Nível 6 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS	CODE	CURRICULAR UNITS - 4 th Semester	ECTS
2705	Desenvolvimento da Linguagem <i>Language Development</i>	6	2711	Ciências da Vida <i>Biological Sciences</i>	6
2706	Estruturas Numéricas <i>Numeric Structures</i>	6	2712	Tópicos de Geometria <i>Geometry Topics</i>	6
2707	Expressão Musical na Infância <i>Musical Expression in Childhood</i>	6	2713	Educação para a Saúde em Contexto Educativo <i>Health Education in Educational Context</i>	5
2708	História Europeia Contemporânea <i>Contemporary European History</i>	4	2714	Metodologias de Intervenção Educativa <i>Methodologies of Educational Intervention</i>	4
2709	Temáticas Contemporâneas da Educação <i>Contemporary Issues of Education</i>	4	2715	Psicologia Educacional <i>Educational Psychology</i>	3
2710	Iniciação à Prática Profissional I <i>Introduction to the Professional Practice I</i>	4	2716	Interculturalidade e Cidadania <i>Interculturality and Citizenship</i>	2
			2717	Iniciação à Prática Profissional II <i>Introduction to the Professional Practice II</i>	4

CODE	CURRICULAR UNITS - 5 th Semester	ECTS	CODE	CURRICULAR UNITS - 6 th Semester	ECTS
2718	Expressão Dramática e Movimento <i>Dramatic and Movement Expression</i>	6	2724	Introdução à Estatística <i>Introduction to Statistics</i>	6
2735	Expressão Plástica <i>Plastic Expression</i>	6	2725	Literatura para a Infância <i>Childhood Literature</i>	6
2720	Teoria e Práticas de Análise Textual <i>Theories and Practices of Textual Analysis</i>	6	2726	Didática da Leitura e da Escrita <i>Didactics of Reading and Writing</i>	4
2721	Didática do Estudo do Meio <i>Didactics of Natural and Social Sciences</i>	4	2736	Didática da Matemática <i>Didactics of Mathematics</i>	4
2722	Investigação, Informática e Educação <i>Research, Informatics and Education</i>	4	2737	Didática das Expressões <i>Didactics of Expressions</i>	4
2723	Iniciação à Prática Profissional III <i>Introduction to the Professional Practice III</i>	4	2728	Iniciação à Prática Profissional IV <i>Introduction to the Professional Practice IV</i>	3
			Optativa II * / <i>Optional II *</i>		
			2727	Arte e Cultura Contemporânea na Educação <i>Contemporary Art and Culture in Education</i>	3
			2729	Intervenção Artística e Desenvolvimento de Projetos <i>Artistic Intervention and Project Development</i>	3

* As unidades curriculares optativas estão disponíveis apenas no início do semestre (acontece apenas uma destas unidades curriculares)
The optional curricular units are available at the beginning of the semester (only one of these curricular units takes place)

NOTE: Classes are taught in Portuguese. Therefore, you need to have some knowledge of Portuguese before travelling to Porto. However, for studying or evaluation purposes other languages can be allowed, namely English, French and Spanish. This has to be discussed with the teacher on a particular basis.



UNDERGRADUATE DEGREE ON SOCIAL EDUCATION

(Level 6 EQF - European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Licenciatura em Educação Social (Nível 6 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 1 st Semester	ECTS	CODE	CURRICULAR UNITS - 2 nd Semester	ECTS
2567	Pedagogia Social <i>Social Pedagogy</i>	6	2573	Correntes Contemporâneas de Educação <i>Education Contemporary Current</i>	6
2568	Técnicas de Expressão Oral e Escrita <i>Techniques of Oral and Written Expression</i>	6	2574	Oficina da Leitura <i>Workshop of Reading</i>	6
2569	Expressão Dramática <i>Drama Expression</i>	5	2575	Metodologias de Intervenção Educativa em Educação Social <i>Methodologies of Educational Intervention in Social Education</i>	5
2570	Sociologia e Educação não Formal <i>Sociology and Non Formal Education</i>	5	2576	Tecnologias da Informação e da Comunicação em Educação <i>Information and Communication Technologies in Education</i>	5
2571	Mundividência Cristã <i>Christian's World Vision</i>	4	2577	Educação pelo Movimento <i>Education for Movement</i>	4
2572	Psicologia do Desenvolvimento <i>Developmental Psychology</i>	4	2578	Problemáticas da Infância e da Juventude <i>Childhood and Youth Issues</i>	4
CODE	CURRICULAR UNITS - 3 rd Semester	ECTS	CODE	CURRICULAR UNITS - 4 th Semester	ECTS
2594	Educação e Intervenção Comunitária <i>Education and Community Intervention</i>	5	2585	Oficina de Expressão Artística e Artesanal <i>Workshop of Artistic and Handcraft Expression</i>	6
2580	Populações em Risco e Intervenção Educativa <i>Risk Populations and Educational Intervention</i>	5	2586	Expressão Musical <i>Musical Expression</i>	4
2581	Antropologia Aplicada ao Trabalho Comunitário <i>Anthropology Applied to the Community Work</i>	4	2587	Famílias e Intervenção Socioeducativa <i>Families and Social-Educational Intervention</i>	4
2583	Problemáticas da Adulterez e da Velhice <i>Adulthood and Ageing Issues</i>	4	2592	Estágio II <i>Internship II</i>	8
2584	Psicossociologia do Comportamento Desviante <i>Psychosociology of the Deviating Behaviour</i>	4	Optativa I * / <i>Optional I *</i>		
2582	Estágio I <i>Internship I</i>	8	91247	Empreendedorismo e Inovação Social <i>Entrepreneurship and Social Innovation</i>	4
			2588	Sociologia do Tempo Livre e do Lazer <i>Sociology of Free Time and Leisure</i>	4
			Optativa II * / <i>Optional II *</i>		
			2590	Mediação Intercultural <i>Intercultural Mediation</i>	4
			2591	Sociologia da Educação <i>Sociology of Education</i>	4
CODE	CURRICULAR UNITS - 5 th Semester	ECTS	CODE	CURRICULAR UNITS - 6 th Semester	ECTS
2593	Educação para a Saúde <i>Education for Health</i>	6	2601	Ética e Deontologia Profissional <i>Ethics and Professional Deontology</i>	4
2595	Métodos e Técnicas de Investigação Social <i>Social Research Methods and Techniques</i>	5			
2579	Políticas Sociais e Regulação Social <i>Social Policies and Social Regulation</i>	5			
91245	Educação Inclusiva e Intervenção Socioeducativa <i>Inclusive Education and Socio-educational Intervention</i>	4			
Optativa III * / <i>Optional III *</i>					
2597	Estratégias de Reinserção Social <i>Strategies for Social Reintegration</i>	5			
2598	Institucionalização na 3. ^a Idade <i>Institutionalization in the 3rd Age</i>	5			
Optativa IV * / <i>Optional IV *</i>					
2599	Intervenção Artística na Comunidade <i>Artistic Intervention in Community</i>	5			
2600	Oficina de Teatro e Intervenção Socioeducativa <i>Workshop of Theatre and Socio-Educational Intervention</i>	5			

* As unidades curriculares optativas estão disponíveis apenas no início do semestre (acontece apenas uma destas unidades curriculares)
The optional curricular units are available at the beginning of the semester (only one of these curricular units takes place)

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MASTER DEGREE IN PRE-SCHOOL EDUCATION

(Level 7 EQF -European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Mestrado em Educação Pré-escolar (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS
91197	Didática da Matemática para a Educação de Infância <i>Didactics of Mathematics for Early Childhood</i>	6
91198	Didática do Conhecimento do Mundo <i>Didactics of Physical, Natural and Social Sciences</i>	6
2431	Ética e Deontologia na Docência <i>Ethics and Deontology in Teaching</i>	3
2426	Lingagem e Literacia Emergente <i>Language and Emergent Literacy</i>	3
91199	Prática de Ensino Supervisionada em Educação Pré-Escolar II <i>Supervised Teaching Practice in Pre-school Education II</i>	12

* As unidades curriculares optativas estão disponíveis apenas no início do semestre (acontece apenas uma destas unidades curriculares)
The optional curricular units are available at the beginning of the semester (only one of these curricular units takes place)

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MASTER DEGREE IN PRE-SCHOOL EDUCATION AND TEACHING IN THE 1ST CYCLE OF BASIC EDUCATION

(Level 7 EQF - European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Mestrado em Educação Pré-Escolar e Ensino do 1.º Ciclo do Ensino Básico (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS	CODE	CURRICULAR UNITS - 4 th Semester	ECTS
91259	Didática da Matemática para a Educação de Infância e 1.º Ciclo do Ensino Básico <i>Didactics of Mathematics for Early Childhood Education and 1st Cycle of Basic Education</i>	6	91264	Ciências Naturais, Cultura e Desenvolvimento Sustentável <i>Natural Sciences, Culture and Sustainable Development</i>	6
91260	Didática das Ciências Naturais e Sociais <i>Didactics of Natural and Social Sciences</i>	6	91265	Escrita: Conceitos e Práticas <i>Writing: Concepts and Practices</i>	6
91261	Ética e Deontologia na Docência <i>Ethics and Deontology in Teaching</i>	3	91266	Matemática, Sociedade e Cultura <i>Mathematics, Society and Culture</i>	6
91263	Prática de Ensino Supervisionada em Educação Pré-Escolar II <i>Supervised Teaching Practice in Pre-school Education II</i>	12	91267	Prática de Ensino Supervisionada em 1.º Ciclo do Ensino Básico II <i>Supervised Teaching Practice in 1st Cycle of Basic Education I</i>	12
Optativa II * / <i>Optional II *</i>					
2460	Oficina do Conto <i>Workshop of Tal</i>	3			
91214	Projetos de Integração Curricular: Educação Artística e Matemática <i>Curricular Integration Projects: Artistic Education and Mathematics</i>	3			
91215	Projetos de Integração Curricular: Literatura e Ciências Naturais <i>Curricular Integration Projects: Literature and Natural Sciences</i>	3			

* As unidades curriculares optativas estão disponíveis apenas no início do semestre (acontece apenas uma destas unidades curriculares)
The optional curricular units are available at the beginning of the semester (only one of these curricular units takes place)

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MASTER DEGREE IN TEACHING IN THE 1ST CYCLE OF BASIC EDUCATION AND PORTUGUESE AND HISTORY AND GEOGRAPHY OF PORTUGAL IN THE 2ND CYCLE OF BASIC EDUCATION

(Level 7 EQF -European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Mestrado em Ensino do 1.º Ciclo do Ensino Básico e de Português e História e Geografia de Portugal no 2.º Ciclo do Ensino Básico (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS	CODE	CURRICULAR UNITS - 4 th Semester	ECTS
91230	Escrita: Processos e Produtos <i>Writing: Processes and Products</i>	5	91235	Oficina de Recursos Pedagógicos Integrados <i>Workshop of Integrated Pedagogical Resources</i>	7
91231	Portugal: Território e Identidades <i>Portugal: Territory and Identities</i>	5	91240	Ética e Deontologia na Docência <i>Ethics and Deontology in Teaching</i>	3
91232	Didática da Língua e do Texto no 2.º Ciclo do Ensino Básico <i>Didactics of Language and Text in 2nd Cycle of Basic Education</i>	4	91241	Prática de Ensino Supervisionada em 2.º Ciclo do Ensino Básico II <i>Supervised Teaching Practice in 2nd Cycle of Basic Education II</i>	12
91233	Metodologias de Ensino da História e Geografia de Portugal em 2.º Ciclo do Ensino Básico <i>Teaching Methodologies of History and Geography of Portugal in 2nd Cycle of Basic Education</i>	4	Optativa I * / <i>Optional I *</i>		
91234	Prática de Ensino Supervisionada em 2.º Ciclo do Ensino Básico I <i>Supervised Teaching Practice in 2nd Cycle of Basic Education I</i>	12	91236	Conto: Memória e Contemporaneidade <i>Tale: Memory and Contemporaneity</i>	4
			91237	Literatura e Interculturalidade <i>Literature and Interculturality</i>	4
			Optativa II * / <i>Optional II *</i>		
			91238	Espaço e Memória: Dinâmicas Locais e Regionais <i>Space and Memory: Local and Regional Dynamics</i>	4
			91239	História e Tendências da Sociedade Contemporânea <i>History and Trends of Contemporary Society</i>	4

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MASTER DEGREE IN TEACHING IN THE 1ST CYCLE OF BASIC EDUCATION AND MATHEMATICS AND SCIENCES IN THE 2ND CYCLE OF BASIC EDUCATION

(Level 7 EQF -European Qualifications Framework) [See the programs here - Tab: Plano de Estudos 23-24](#)

Mestrado em Ensino do 1.º Ciclo do Ensino Básico e de Matemática e Ciências Naturais no 2.º Ciclo do Ensino Básico (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS	CODE	CURRICULAR UNITS - 4 th Semester	ECTS
2671	Seminário Interdisciplinar I <i>Interdisciplinary Seminar I</i>	8	2676	Seminário Interdisciplinar II <i>Interdisciplinary Seminar II</i>	8
2672	Introdução ao Pensamento Computacional <i>Introduction to Computational Thinking</i>	4	2677	Atividade Lúdica na Aprendizagem da Matemática <i>Play Activity in the Learning of Mathematics</i>	4
2673	Metodologias do Ensino da Matemática para o 2.º Ciclo do Ensino Básico <i>Teaching Methodologies of Mathematics for the 2nd Cycle of Basic Education</i>	3	2678	Recursos Tecnológicos para o Ensino das Ciências Naturais <i>Technological Resources for the Teaching of Natural Sciences</i>	4
2674	Metodologias do Ensino das Ciências Naturais para o 2.º Ciclo do Ensino Básico <i>Teaching Methodologies of Natural Sciences for the 2nd Cycle of Basic Education</i>	3	2679	Ética e Deontologia na Profissão Docente <i>Ethics and Deontology in Teaching Profession</i>	2
2675	Prática de Ensino Supervisionada em 2.º Ciclo do Ensino Básico - Matemática e Ciências Naturais I <i>Supervised Teaching Practice in 2nd Cycle of Basic Education I - Mathematics and Natural Sciences I</i>	12	2680	Prática de Ensino Supervisionada em 2.º Ciclo do Ensino Básico - Matemática e Ciências Naturais II <i>Supervised Teaching Practice in 2nd Cycle of Basic Education II - Mathematics and Natural Sciences II</i>	12

* As unidades curriculares optativas estão disponíveis apenas no início do semestre (acontece apenas uma destas unidades curriculares)
The optional curricular units are available at the beginning of the semester (only one of these curricular units takes place)

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**MASTER IN EDUCATION - SPECIALIZATION IN INNOVATION IN EDUCATION/PEDAGOGICAL SUPERVISION
PROFESSIONAL PRACTICE GUIDANCE/INCLUSION IN EDUCATION**

(Level 7 EQF -European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Mestrado em Educação - Área de Especialização em Inovação em Educação/Supervisão Pedagógica e Orientação da Prática Profissional/Inclusão em Educação (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

This course works in post-labor basis (including Saturdays) and only at the beginning of the academic year will be possible to confirm whether it will be available. However, similar subjects can be found in other courses.

CODE	CURRICULAR UNITS - 1 st Semester	ECTS	CODE	CURRICULAR UNITS - 2 nd Semester	ECTS
2693	Pensamento Educacional Contemporâneo <i>Education and Contemporaneity</i>	7	2747	Inovação Pedagógica e Curricular <i>Pedagogical and Curricular Innovation</i>	7
2738	Desenvolvimento Profissional Docente <i>Teacher Professional Development</i>	6	2750	Liderança e Gestão de Equipas Educativas <i>Leadership and Educational Teams Management</i>	5
2740	Planeamento Estratégico e Qualidade em Educação <i>Strategic Planning and Quality in Education</i>	6	2748	Didática na Gestão Curricular <i>Didactics in Curriculum Management</i>	6
2739	Neurociências e Educação <i>Neurosciences and Education</i>	6	2749	Autonomia e Participação da Comunidade Educativa <i>Autonomy and Participation of the Educational Community</i>	5
2741	Investigação em Educação <i>Research in Education</i>	5	2751	Modelos e Práticas de Supervisão Pedagógica <i>Pedagogical Supervision Models and Practices</i>	7
			2752	Avaliação em Supervisão Pedagógica <i>Evaluation in Pedagogical Supervision</i>	6
			2753	Conceção e Gestão de Projetos de Formação e Melhoria <i>Design and Management of Education and Training Projects</i>	5
			2754	Perspetivas Didáticas para a Orientação da Prática Profissional <i>Didactic Perspectives for the Professional Practice Guidance</i>	5
			2742	Neurodesenvolvimento e Indicadores de Risco <i>Neurodevelopment and Risk Indicators</i>	7
			2743	Desenvolvimento de Aprendizagens Significativas <i>Effective Learning Development</i>	6
			2745	Tecnologia e Comunicação Aumentativa e Alternativa <i>Augmentative and Alternative Technology and Communication</i>	5
			2744	Ambientes de Aprendizagem Equitativos e Interação Social <i>Equitable Learning Environments and Social Interaction</i>	5

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MASTER IN COMMUNITY INTERVENTION

(Level 7 EQF - European Qualifications Framework) [See the programs here - Tab: Plano de Estudos](#)

Mestrado em Intervenção Comunitária (Nível 7 do QNQ - Quadro Nacional de Qualificações e do QEQ - Quadro Europeu de Qualificações)

This course works in post-labor basis (including Saturdays) and only at the beginning of the academic year will be possible to confirm whether it will be available. However, similar subjects can be found in other courses.

CODE	CURRICULAR UNITS - 1 st Semester	ECTS	CODE	CURRICULAR UNITS - 2 nd Semester	ECTS
2515	Psicologia Comunitária <i>Community Psychology</i>	7	2520	Pedagogia Intercultural, Migrações e Cidadania <i>Intercultural Pedagogy, Migration and Citizenship</i>	7
2516	Questões Aprofundadas de Intervenção Comunitária <i>Deep Issues of Community Intervention</i>	7	2521	Perspetivas Contemporâneas de Exclusão Social <i>Contemporary Perspectives of Social Exclusion</i>	7
2517	Políticas Sociais <i>Social Policies</i>	6	2522	Violências na Sociedade Atual <i>Violence in Contemporary Society</i>	6
2518	Antropologia Social e Cultural <i>Social and Cultural Anthropology</i>	5	2523	Dinâmicas de Desenvolvimento Local <i>Local Development Dynamics</i>	5
2519	Educação Emocional <i>Emotional Education</i>	5	91248	Desenho e Avaliação de Projetos de Intervenção Comunitária <i>Design and Evaluation of Community Intervention Projects</i>	5

CODE	CURRICULAR UNITS - 3 rd Semester	ECTS
2526	Métodos e Técnicas de Investigação Socioeducativa <i>Methods and Techniques of Socio-Educational Research</i>	8

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STUDENT'S EVALUATION

[Evaluation Rules](#)

Exclusion or failure in continuous assessment will result in a final assessment during the appeal season exams.

The student who wants to give up the continuous assessment must do the respective cancellation in the Portal until May 31st. Professors will provide some feedback/classifications until that deadline, allowing students to decide whether to continue or withdraw from continuous assessment.

Withdrawal from continuous assessment is necessary for carrying out the assessment at the normal season of exams. If a student does not withdraw from continuous assessment and does not pass, he will have to take the exam during the appeal season of exams (*época de recurso*).

SYSTEM OF CLASSES ATTENDANCE

Students will have a personal electronic card to register the attendance using the device at the classroom.

Students can only miss up to a fifth (1/5) of the total number of contact hours of curricular unit in order to be eligible to do the curricular unit by continuous assessment. If the student exceeds the limit of absences, he will have to do the final exam.



ECTS application in ESEPF

ECTS CREDITS

ECTS credits are a numerical value (from 1 to 60) allocated to each course unit, representing the student workload required to complete them. They just show the quantity of work each course unit requires in the institution or department which allocates the credits, in relation to the total quantity of work necessary to successfully complete a full year of academic studies at the institution: lectures, practical work, seminars, individual study and examinations or other forms of assessment. Therefore, ECTS credits are a relative rather than an absolute measure of the students' workload. These credits are based on a full student workload, not limited to the number of contact hours.

ECTS credits do not take into account the difficulty or the level of the course unit, the kind of work required or its optional or compulsory nature. It is up to each institution to be consistent in allocating credits and to establish the criteria used, as well as to decide on the most adequate grade awarded to the student.

Within the ECTS, 60 credits represent one-year academic workload and 30 credits represent a semester. Therefore, it is guaranteed the workability of the programme, regarding the workload during the period the student studied abroad.

HOW DOES ECTS WORK?

ECTS students must fulfil the general conditions of eligibility for an ERASMUS+ student. Students will be awarded full credit for all the academic work successfully done at any of the partner institutions and will be able to transfer those academic credits from one institution to another. This is always according to the agreement reached on the study programme between the student and the home and host institutions.

Most ECTS students travel to a single host institution in one country, where they study for a limited period of time and then return to their home institution. The credits are transferred and students will precede their studies at the home institution without any loss of credits or even time. Students, who choose to stay at the host institution or move to another host institution with the aim of completing their degree, must obtain the agreement of the institutions involved and meet the criteria required by the host institution.

ECTS GRADING SCALE

The ECTS grading scale is not going to replace the local grading system. In fact, it aims to give additional information to the grades awarded to the student. The ECTS grades complement the information regarding the grades awarded to students. However, their transfer can only be carried out effectively by means of a European-wide "common scale". To obtain a 10-25-30-25-10 pattern, the boundaries between grades would be drawn at 10%, 35%, 65% and 90% of the total number of successful students. So, the following table was adopted:

ECTS Grade	% of passing students	Definition
A	top 10% (90%-100%)	EXCELLENT - outstanding performance with only minor errors
B	next 25% (65%-90%)	VERY GOOD - above the average standard but with some errors
C	next 30% (35%-65%)	GOOD - generally sound work with a number of notable errors
D	next 25% (10%-35%)	SATISFACTORY - fair but with significant shortcomings
E	next 10% (0%-10%)	SUFFICIENT - performance meets the minimum criteria
FX	---	FAIL - some more work required before the credit can be awarded
F	---	FAIL - considerable further work is required



Formalities for entering and studying in Portugal

OFFICIAL APPLICATION: APPLICATION FORM/LEARNING AGREEMENT

The first necessary step for you to be admitted as an exchange student is for your home university to inform us about your nomination as an exchange student.

Erasmus+ students who intend to spend a study period at the ESEPF should fill in the **Learning Agreement** to make their application official, with the help of the teacher responsible for the mobility and the local coordinator. This form includes information such as personal data, home institution data, language skills, former and current studies. The students must mention the study programme they intend to proceed (including the number of ECTS credits allocated). To send us the Application/Learning Agreement please access the students [OLA platform](#) or ask your University to nominate you through the EWP Erasmus Dashboard platform (thereby you will receive a notification to register or access the students OLA platform and you will be able to complete the LA).

The Learning Agreement has to be signed by the student, by the home Institution (Responsible person in the sending institution) and ESEPF.

For several circumstances (the same timetables, changes to the curricula, incompatibility of the chosen courses, etc.), students may need to change the study programme agreed upon previously, prior or after their arrival at the host Institution. These changes must be accepted by the parties and the document must be signed again.

Additional Documentation (to send by e-mail to CRI: cri@esepf.pt):

- ID document (Passport/ID Card)
- 1 photo (face/passport type) (.jpg or .gif)
- European Health Insurance Card (only for Member States of the European Union, Iceland, Liechtenstein, Norway or Switzerland)

DEADLINES

Deadline to receive the Learning Agreement:

- 1st Semester or to the academic year: 30th June
- 2nd Semester: 30th November

FEES

The Erasmus+ presupposes fee waving at the host institution, including fees due to registration, final exams, access to laboratories and libraries.

Therefore, this is applicable to all foreign students spending a period of studies at the ESEPF within the scope of the Erasmus+. As an Erasmus+ mobility student, you are nonetheless responsible for small charges, such as photocopies, etc. - as is the case of national students.

EUROPEAN HEALTH INSURANCE CARD

One of the problems students face when they decide to spend a study period abroad is health care. Community provisions on social security provide some solutions on this matter - the European Health Insurance Card (<http://ec.europa.eu/social/main.jsp?catId=559&langId=en>).

This card is available to European citizens who are travelling within the 27 EU countries, Iceland, Liechtenstein, Norway and Switzerland, for private or professional reasons.

This document allows students to be assisted in case of sickness or personal accident, thus taking advantage of a wider coverage in terms of health care. The European Health Insurance Card, to be requested to the social security service of your country, is a proof that you are registered in that social security service and allows you to take advantage of health services in Portugal. In this case, students will be asked to pay as much as national citizens under the same circumstances.

Health Insurance

The European Health Insurance Card form is part of an agreement between the Member States of the European Economic Area (EEA) and Switzerland. However, there are other agreements between Portugal and other countries outside the EEA. Students from those countries should ask for further information in their own country before travelling to Portugal. If they fall outside the system mentioned above, students must get a health insurance, which will provide them with health care during their stay in Portugal. Without one of these students will have to pay for the respective health treatment.



Civil Liability Insurance

This cost-effective insurance is not compulsory, but is recommended, since health insurance policies and the European Health Insurance Card do not cover civil liability (damage caused to third parties) of your daily activities (outside ESEPF activities, which are covered by School insurance).

Personal Physical Accidents Insurance

This insurance is not compulsory but is recommended. Besides covering personal physical accidents in your daily life, this insurance often provides you with repatriation insurance, in case of sickness or accident (depending on the insurance policies).

FORMALITIES AT THE ARRIVAL

Documentation

It is important to send the documents in advance, fully filled in. One shall also arrive at Center for International Relations (CRI) with all the needed documentation and inform CRI about one's arrival date, so that everything is carefully planned.

Once the foreign student arrives at Porto shall contact ESEPF to assure that everything runs properly and to obtain documentation and information about different subjects.

Lodging (Accommodating)

ESEPF does not provide accommodation and the students are free to seek a place to live. However we can advise you in your choice. (Contact: cri@esepf.pt)

Enrolment

When the students arrive to ESEPF, they will get an application form to enrol at Academic Services.

Students must already be enrolled at their home institution.

Disabled Students

Disabled students should inform the CRI in advance.

Further assistance will be provided in these cases, especially by the Student Aid Office (GAE).

Social and Cultural Integration

The welcome and cultural integration of the students is in charge of the GAE, CRI and the Students' Union. The learning of the Portuguese language and the social environment will ease this integration.

The responsible teacher for the mobility must also keep up with the student's school life, so that problems don't occur.